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## Workplace training

**Cost effective, quality training that meets your statutory and staff development needs**

- One of Herefordshire's largest providers of training programmes
- Experienced, adaptable and friendly course leaders
- Most courses available as in-house programmes, delivered at a time, date and venue to suit your needs
- Prices start from as little as £20 per person for in-house programmes\*

\*Based on selected in-house programmes for 16 delegates excluding VAT.

# An overview of our workplace training programmes

## First Aid and Paediatric First Aid

Level 3 Association of First Aiders accredited courses and refresher programmes. Suitable for all first aiders within all types of workplace including:

- Office based
- Care home staff
- Schools and childcare settings



## Care sector specific training

- Care combinations training, a pick and mix solution for your training needs
- Autism Awareness
- Epilepsy Awareness
- Moving and Handling
- Infection Prevention and Control

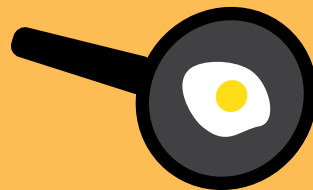


Herefordshire's only  
Skills for Care Endorsed  
Provider!

## Food preparation

From basic Level 1 awareness programmes to Level 2 Royal Society for Public Health certificated programmes:

- Food Safety in Catering
- Food Hygiene Awareness
- Identifying and Controlling Food Allergy Risks



## Information technology

Choose from our popular 'Business Blends' programme that enables you to mix and match to the specific needs of your team or from a selection of standard courses that will allow you and your team to develop basic, intermediate and advanced IT skills.

**Microsoft: Access, Excel, OneNote, Powerpoint, Project, Publisher and Word**



## Behaviour support and conflict resolution

A wide range of programmes that will help you to deal with confrontational situations, learn de-escalation techniques and the skills needed to respond to behaviours that challenge:

- Promoting Positive Behaviours
- Conflict Resolution
- Positive Approaches to Challenging Behaviour



## Fire safety training

- Fire Safety for Managers—for those with management responsibility for fire safety in all sectors
- Training for designated Fire Wardens or anyone who has an extended role to play during the evacuation of a building during fire

## Safeguarding

- Safeguarding Adults and MCA/DoLS Awareness
- Safeguarding Children
- Safer Recruitment (Children and Adults)

For full details of all our programmes and to discuss your training needs visit [www.hoopletraining.co.uk](http://www.hoopletraining.co.uk), call 01432 383500 or email [training@hoopleltd.co.uk](mailto:training@hoopleltd.co.uk).